5837582/2022/SW-VIG-SOW01

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services - Social Welfare Department - Surprise check conducted by the Anti-Corruption Bureau on Government Social Welfare Girls Hostel, Gandepalli (V), Kanchikacherla (M), Krishna District on 23.12.2019 - Certain irregularities noticed - Initiation of departmental proceedings against Smt. Thota Venkateswaramma, Hostel Welfare Officer Grade-II, Government Social Welfare Girls Hostel, Gandepalli (V), Kanchikacherla (M), Krishna District under Rule 20 of the Andhra Pradesh Civil Services (Classifcation, Control and Appeal) Rules, 1991 - Article of Charges - Issued.

SOCIAL WELFARE (VIG.) DEPARTMENT

G.O.RT.No.126 **Dated:04.05.2022**

Read the following:

1. From the DG, ACB Lr.Rc.No.76/DES-VKI/2019-S.9, Dt:08.06.2020.
2. Govt. Memo No.SW0DSWE(VIGM)/44/2020-1, Dt:26.06.2020.
3. From the DG, ACB letter C.No.76/DES-CKI/2019-S.9, Dt:28.12.2021.

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O R D E R:

It is proposed to hold an inquiry against Smt. Thota Venkateswaramma, Hostel Welfare Officer Grade-II, Government Social Welfare Girls Hostel, Gandepalli (V), Kanchikacherla (M), Krishna District, in accordance with the procedure laid down in Rule-20 of the Andhra Pradesh Civil Services (Classifcation, Control and Appeal) Rules, 1991, for the irregularities noticed by the Anti-Corruption Bureau during the surprise check conducted on Government Social Welfare Girls Hostel, Gandepalli (V), Kanchikacherla (M), Krishna District on 23.12.2019.

2. The substance of the imputations of misconduct or misbehavior in respect of which the inquiry is proposed to be held is set out in the enclosed statement of articles of charge (Annexure-I). A statement of imputations of misconduct or misbehavior in support of each article of charge is enclosed (Annexure-II). A list of documents by which, and a list of witnesses by whom the articles of charge are proposed to be sustained are also enclosed (Annexure III and IV).

3. Smt. Thota Venkateswaramma, Hostel Welfare Officer Grade-II, Government Social Welfare Girls Hostel, Gandepalli (V), Kanchikacherla (M), Krishna District is directed to submit a written statement of her defence within 10 days of the receipt of this order.

4. Smt. Thota Venkateswaramma, Hostel Welfare Officer Grade-II, Government Social Welfare Girls Hostel, Gandepalli (V), Kanchikacherla (M), Krishna District is informed that an inquiry will be held only in respect of those Articles of Charge as are not admitted. She should, therefore, specifcally admit or deny each article of charge.

5. Smt. Thota Venkateswaramma, Hostel Welfare Officer Grade-II, Government Social Welfare Girls Hostel, Gandepalli (V), Kanchikacherla (M), Krishna District is further informed that if she does not submit her written statement of defence on or before the date specifed in para 3 above or otherwise fails or refuses to comply with the provisions of Rule-20 of Andhra Pradesh Civil Services (CC&A) Rules, 1991 or the orders/directions issued in pursuance of the said rules, the Inquiring Authority may hold the inquiry against her ex-parte.

(P.T.O)

6. Further attention of Smt. Thota Venkateswaramma, Hostel Welfare Officer Grade-II, Government Social Welfare Girls Hostel, Gandepalli (V), Kanchikacherla (M), Krishna District is also invited to Rule-24 of the A.P. Civil Services (Conduct) Rules, 1964, under which no Government servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further her interest in respect of matters pertaining to her service under the Government. If any representation is received on her behalf from another person in respect of any matter dealt with these proceedings, it will be presumed that Smt. Thota Venkateswaramma, Hostel Welfare Officer Grade-II, Government Social Welfare Girls Hostel, Gandepalli (V), Kanchikacherla (M), Krishna District is aware of such a representation and that it has been made at her instance and action will be taken against her for violation of Rule-24 of the A.P. Civil Service (Conduct) Rules, 1964.

7. The receipt of the order be acknowledged.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.M. NAYAK
SECRETARY TO GOVERNMENT

To
Smt. Thota Venkateswaramma,
Hostel Welfare Ofcer Grade-II,
Government Social Welfare Girls Hostel,
Gandepalli (V), Kanchikacherla (M), Krishna District
(**through** the Director of Social Welfare,
Tadepalli, Guntur District)
The Director of Social Welfare,
Tadepalli, Guntur District.
(**with a request to serve the order on the charged officer and return the served copy to Government for record**)

Copy to:
The Director General,
Anti-Corruption Bureau, Vijayawada.
SF/SCs.

//FORWARDED :: BY ORDER//

SECTION OFFICER

ANNEXURE-I

STATEMENT OF ARTICLES OF CHARGE FRAMED AGAINST SMT. THOTA VENKATESWARAMMA, HOSTEL WELFARE OFFICER GRADE-II, GOVERNMENT SOCIAL WELFARE GIRLS HOSTEL, GANDEPALLI (V), KANCHIKACHERLA (M), KRISHNA DISTRICT.

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That Smt. Thota Venkateswaramma, Hostel Welfare Officer, Grade-II, Govt. Social Welfare Girls hostel, Gandepalli Village, Kanchikacherla Mandal, Krishna District (hereinafter referred as "Government Servant") worked as Hostel Welfare Officer, Govt. Social Welfare Girls Hostel, Gandepalli, Kanchikacherla Mandal from 24.10.2019 to 23.12.2019. While working as such she committed grave misconduct in as much as:

ARTICLE OF CHARGE-1

That the Government Servant inflated attendance for seven (7) boarders. When the number of boarders found on physical verification on the day of surprise check was compared with the entries in the boarders attendance register, it was mentioned as 82 but 74 boarders were found to be present on physical verification.

ARTICLE OF CHARGE-2

All the boarders who were examined complained that the Government Servant has been insisting that they should cut vegetables and clean the hostel premises. Accordingly, they have been doing the above mentioned works.

ARTICLE OF CHARGE-3

That the Government Servant has not been maintaining the following registers: i) Students Grievance Register, ii) Superior Officer's Visiting Register, iii) Boarders Movement Register and iv) Mess Committee Register.

ARTICLE OF CHARGE-4

That the Government Servant had served eggs to the boarders 4 times in a week instead of 6 times in a week as prescribed. All the boarders who were examined also complained that she was serving insufficient milk to the boarders.

ARTICLE OF CHARGE-5

That the Government Servant did not maintain the record of the issue of provisions on day-to-day basis and entries pertaining to a number of items were not updated for many days. When the provisions stock and issue register was physically verified, it was found that the stocks available in the store did not tally with the stock mentioned in the provisions stock and issue register. On physical verification of stocks, huge variations were noticed in the stocks. For example, it was found that the Government Servant was purchasing and serving only five litres of milk per day but she was showing in the Stock Register that seven litres of milk was being purchased per day.

When the Government Servant was asked about the irregular maintenance of Stock Register and the variations in the quantities of provisions found in the stock room, Government Servant has not given any reasonable explanation. However, some items were found to be in excess whereas some other items were found to be in shortage, which discloses that the HWO was not maintaining the provisions properly.

(P.T.O)

ARTICLE OF CHARGE-6

That the Government Servant failed to take steps for proper maintenance of the hostel i.e., the Medical Officer has not been visiting the Hostel since 03.08.2019 till the date of Surprise Check, i.e., till 23.12.2019.

ARTICLE OF CHARGE-7

The Government Servant allowed 44 boarders outside the hostel without permission letters/leave letters either from the boarders or from their parents. Thus, the Government Servant Smt. T.Venkateswaramma, Hostel Welfare Officer, Grade-II by her above mentioned acts has exhibited lack of integrity, devotion to duty and shown conduct unbecoming of a Govt. Servant and thus violated Rules 3 (1) & (2) of A.P.C.S (Conduct) Rules, 1964.

M. M. NAYAK
SECRETARY TO GOVERNMENT

//FORWARDED :: BY ORDER//

SECTION OFFICER

ANNEXURE-II

STATEMENT OF IMPUTATIONS OF MISCONDUCT IN SUPPORT OF THE ARTICLES OF CHARGE FRAMED AGAINST SMT. THOTA VENKATESWARAMMA, HOSTEL WELFARE OFFICER GRADE-II, GOVT. SOCIAL WELFARE GIRLS HOSTEL, GANDEPALLI (V), KANCHIKACHERLA (M), KRISHNA DISTRICT.

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That Smt. T.Venkateswaramma, Hostel Welfare Officer, Grade-II, Govt. Social Welfare Girls Hostel, Gandepalli Village, Kanchikacherla Mandal, Krishna District. Her date of birth is 09.08.1967. She entered into Government service on 05.03.2003 as Kamati. She got promotion on 01.06.2009 as a Grade-II, Hostel Welfare Officer. Her basic pay is Rs.30580/-. She is due to retire on attaining the age of superannuation on 31.08.2027. She is here-in-after referred as Government Servant.

On credible information that, the Hostel Welfare Officer and staff of the Hostel Welfare Officer, Govt. Social Welfare Girls Hostel, Gandepalli Village, Kanchikacherla Mandal, Krishna District are misappropriating the government funds by misusing the provisions of the hostel which have to be served to the boarders of the hostel. A surprise check was conducted on the said the Hostel on 23.12.2019 from 06.30 to 11.30 hrs in the presence of mediators.

On 23.12.2019 at 05.00 hours the Inspector-2, ACB Vijayawada Range, Vijayawada secured the presence of the mediators 1) Sri Gugulothu Lakapathi S/o Paparao, 32 Years, Horticulture Officer, Kankipadu, Krishna District O/o Asst. Director of Horticulture, Near Durga Mahal, Patamata, Vijayawada, 2) Sri Bhupathi Koteswara Rao S/o Bhupathi Lakshmaiah, 35 Years, Jr. assistant O/o Asst. Director of Horticulture, Near Durga Mahal, Patamata, Vijayawada R/o Door No.41-18-39, Tirumala Rao Street, Krishnalanka, Vijayawada and other ACB staff left the ACB Office, Vijayawada at 05.30 hours in two hired vehicles as per the instructions of DSP, ACB, Vijayawada and reached the vicinity of the said office at 06.20 hours. The Surprise Check was conducted on the said Hostel on 23.12.2019 at 06.30 in the presence of the mediators. The following irregularities are found in Surprise Check.

Article of Charge - 1

That the Government Servant inflated attendance for seven (7) boarders. When the number of boarders found on physical verification on the day of surprise check was compared with the entries in the boarders attendance register, it was mentioned as 82 but 74 boarders were found to be present on physical verification.

Facts and Evidence:-

On credible information that a surprise check was conducted on HWO, Govt. Social Welfare Girls Hostel, Gandepalli village, Kanchikacherla Mandal, Krishna District on 23.12.2019 from 06.30 hours and 11.30 hours in the presence of mediators.

Sl. No.	Present Class	Section	Total Students	Total Present	Total Absent	Total not marked
1	3	A	8	7	0	1
2	4	A	8	8	0	0
3	5	A	7	7	0	0
4	6	A	20	19	0	1
5	7	A	10	9	0	1
6	8	A	21	17	0	4
7	9	A	7	7	0	0
8	9	B	1	0	0	1
Total			82	74	0	8

(Contd..2)

When the attendance register of the hostel was verified there are 82 students in total pertaining to Class 1 to Class IX on 22.12.2019, the attendance for the students was not found marked. When the Inspector, ACB questioned the Government servant why the attendance was not marked in the attendance register, the Government servant informed that the attendance of the hostel students was taken by way of biometric system. At the request of Inspector, ACB, the biometric attendance of the students dt.22.12.2019 was furnished by the Government Servant on 10.1.2020. On verification it was found that only 74 students have marked their attendance in the biometric system and one student is marked absent in attendance register out of 82 students mentioned in the attendance register. Hence, the Government Servant inflated attendance for 7 students.

Article of Charge - 2

All the boarders who were examined complained that the Government Servant has been insisting that they should cut vegetables and clean the hostel premises. Accordingly, they have been doing the above mentioned works.

Facts and Evidence:-

On the date of surprise check i.e., on 23.12.2019 on perusal of the examination, the students 1) Kum. Kanakaraju Jyothi D/o Suresh, 10 years, 3rd Class, 2) Kum. Mutukuri Thrisha D/o Mark, 10 years, 4th Class, 3) Kum Markaudi Mythri D/o Koteswara Rao, 10 years, 5th Class, 4) Kum. Papatla Ahalya D/o Balakoti, 12 years, 6th Class, 5) Kum. Garapati Akshaya D/o Raja, 12 years, 7th Class, 6) Kum. Muppalla Mahi D/o Malliah, 13 years, 8th Class and 7) Kum. Velpula Bhumika D/o Swamy, 14 years, 9th Class who are staying at hostel stated that they are staying in Govt. Social Welfare Girls Hostel, Gandepalli Village, Kanchikacherla Mandal, Krishna District. They stated that the HWO insisting them to cut vegetables and cleaning the premises and accordingly they are doing the above works and etc facts. It is clearly shows that the Government Servant insisted the boarders to attend the house hold chores.

Article of Charge - 3

That the Government Servant has not been maintaining the following registers: i) Students Grievance Register, ii) Superior Officer's Visiting Register, iii) Boarders movement Register and iv) Mess committee Register.

Facts and Evidence:-

On the date of surprise check i.e. on 23.12.2019, on perusal of the various registers produced by the HWO, it is found that the following registers were not being maintained.

1) **Boarders Movement Register:-** It is not maintained.
2) **Students Grievance Register:** Not maintained
3) **Superior Officer's Visiting Register:** Not maintained.
4) **Mess committee Register:-** It is not maintained.

It is clearly shows that the Government Servant failed to maintain the above mentioned mandatory registers of the hostel.

Article of Charge - 4

That the Government Servant had served eggs to the boarders 4 times in a week instead of 6 times in a week as prescribed. All the boarders who were examined also complained that she was serving insufficient milk to the boarders.

(Conted..3)

Facts and Evidence:-

On the date of surprise check, i.e., on 23.12.2019, on examination, the students 1) Kum. Kanakaraju Jyothi D/o Suresh, 10 years, 3rd Class, 2) Kum. Mutukuri Thrisha D/o Mark, 10 years, 4th Class, 3) Kum. Markapudi Mythri D/o Koteswara Rao, 10 years, 5th Class, 4) Kum. Papatla Ahalya D/o Balakoti, 12 years, 6th Class, 5) Kum. Garapati Akshaya D/o Raja, 12 years, 7th Class, 6) Kum. Muppalla Mahi D/o Malliah, 13 years, 8th Class and 7) Kum. Velpula Bhumika D/o Swamy, 14 years, 9th Class who are staying at hostel stated that they are staying in Govt. Social Welfare Girls Hostel, Gandepalli Village, Kanchikacherla Mandal, Krishna District. They were being given insufficient Milk and eggs were being served four times in a week.

While the surprise check proceedings were going on, one male person aged about 38 years came in to the Hostel with some milk packets and the inspector ascertained his identity as Sri Bokka Sudhakar S/o Bokka Eliah, 38 years, Kirana shop, main road, Gandepalli Village, Kanchikacherla Mandal, Krishna District R/o door No.5-2, Gandepalli Village and recorded his statement. On examination he stated that he has been serving Milk to Govt. Social Welfare Girls Hostel, Gandepalli since 1st November, 2019. He supplies 5 litres of milk every day to the Hostel @ 54/- per liter and the HWO Smt. Venkateswararnma paid amount of Rs.8,500/- for the month of November, 2019. But the Government Servant mentioned in Provisions and Stock register as she purchasing seven litres of milk for day.

On examination the employees of said hostel, stated that they were being served milk and eggs four times in a week.

As per Annexure-I to the G.O.M.S.No.82, SW (EDN.2) Department, Dated:05.06.2018, the Government Servant shall serve eggs six times in a week and sufficient milk to the Boarders. It clearly shows that the Government Servant failed to arrange the sufficient food and milk to the boarders.

Article of Charge - 5

That the Government Servant did not maintain the record of the issue of provisions on day-to-day basis and entries pertaining to a number of items were not updated for many days: When the provisions stock and issue register was physically verified, it was found that the stocks available in the store did not tally with the stock mentioned in the provisions stock and issue register. On physical verification of stocks, huge variations were noticed in the stocks. For example, it was found that the Government Servant was purchasing and serving only five litres of milk per day but he was showing in the Stock Register that seven litres of milk was being purchased per day.

When the Government Servant was asked about the irregular maintenance of Stock register and the variations in the quantities of provisions found in the stock room, SO 1 has not given any reasonable explanation. However, some items were found to be in excess whereas some other items were found to be in shortage, which discloses that the HWO was not maintaining the provisions properly.

Facts and Evidence:-

On the date of surprise check, i.e., on 23.12.2019, on perusal of the **Provisions Stock and issue Register 2019-2020:-** It is being maintained in a printed register from 12-06-2019 with entries up to 20-12-2019 for the academic year 2019-2020 and on perusal of the register the provision stock balances are noted as follows and the Inspector with the help of his staff and mediators physically verified the stock present in the hostel and following is the abstract of stock register balance and physical balance as on 23.12.2019 after drawn for 23.12.2019.

(Conted..4)

Sl. No.	Opening balance		Approximate Ration drawn (74 boarders)	Closing balance (As per register)	Stock available on physical verification on23-12-19)	Excess shortage Difference of
	Provision	Quantity				
1	Rice	922 Kgs 21-12-2019	--	--	899.16 Kgs	Register not updated from 21-12-2019 to 23-12-2019
2	Red gram Dal	9 Kgs 21-12-2019	1.500 Kgs	7.5 Kgs	7.920 Grams	Register not updated from 22-12-2019 to 23-12-2019
3	Oil (Palm oil)	10.500 Ltrs	1 Liter (Daily)	9.500 Ltrs	5 Ltrs.	Register not updated from 22-12-2019 to 23-12-2019
4	Tamarind	5 Kgs 21-12-2019	300 Grams	4.700 Kgs	6.860 Kgs	Register not updated from 22-12-2019 to 23-12-2019
5	Red Chilli Powder	5 Kgs 21-12-2019	300 Grams	4.700 Kgs	4.000 Kgs	Register not updated from 22-12-2019 to 23-12-2019
6	Salt	6 Kgs 21-12-2019	1 Kg	5 Kgs	23.660 Kgs	Register not updated from 22-12-2019 to 23-12-2019
7	Upma Ravva	20 Kgs 02-12-2019	--	--	8.180 Kgs	Register not updated from 03-12-2019 to 23-12-2019
8	Sugar	5 Kgs 21-12-2019	700 Grams	4.300 Kgs	6.900 Kgs	Register not updated from 22-12-2019 to 23-12-2019
9	Populu	1.500 Grams 20-12-2019	500 Grams	1 Kg	2.500 Kgs	Register not updated from 21-12-2019 to 23-12-2019
10.	Black gram dal	8 Kgs 18-12-2019	5 Kgs	6 Kgs	3.900 Kgs	Register not updated from 19-12-2019 to 23-12-2019
11	Idly Ravva	24 Kgs 18-12-2019	6 Kgs (drawn on 18-12-2019)	18 Kgs	8.900 Kgs	Register not updated from 19-12-2019 to 23-12-2019
12	Ragi Malt	7 Kgs 21-12-2019	700 Grams	6.300 Kgs	9.500 Grams	Register not updated from 22-12-2019 to 23-12-2019

(Conted..5)

13	Milk	7 Ltrs 21-12-2019	7 Ltrs	--	5 Ltrs	Register not updated from 21-12-2019 to 23-12-2019
14	Ground nuts seeds	6 Kgs 20-12-2019	1 Kgs	5 Kgs	16.400 Kgs	Register not updated from 21-12-2019 to 23-12-2019
15	Eggs	Nil 20-12-2019	73 Eggs	Nil	119 Eggs	Register not updated from 21-12-2019
16	Fruits	Nil	Nil	NIL	NIL	Record not maintained properly.
17	Ground nut chikkies	1281 Chikkies 20-12-2019	73 Chikkies	1208 Chikkies	1014 Packs	Not updated from 21-08-2019
18	Jaggery	1.800 Grams 16-12-2019	--	7.800 Kgs	6.160 Kgs	Not updated from 17-12-2019
19	Gas Cylinders	1 Cylinder 30-11-2019	--	Nil	2 full cylinders are being used	Not updated from 1-12-2019
20	Wheat flour	24 kgs 15-12-2019	8 Kgs (drawn on 15-12-2019)	16 kgs	14.780 kgs	Not updated from 16-12-2019
21	Turmeric powder	0.500 grams 15-12-2019	0.500 grams	Nil	01.00 Kgs	Not updated from 16-12-2019
22	Moong Dall	4 Kgs 16-12-2019	01.00 kgs	3.00 kgs	1.500 kgs	Not updated from 17-12-2019
23	Bananas	--	--	--	Nil	Not updated from 01-12-2019

The weighing of ration items was done through an electronic weighing machine by one of the mediators, i.e., Sri G.Lakpathi which was brought from local kirana shop. The Government Servant has informed that the ration for 1 day (23-12-2019) was given to cook as per the attendance. Accordingly, the approximate usage of ration up to 23-12-2019 is shown in the above table and the actual excess/shortage of items were calculated accordingly. When the Inspector-V, ACB asked about the irregular maintenance of Stock register and excess quantities of provisions found in the stock room, the Government Servant has not given any reasonable explanation. It clearly shows that the Government Servant has not maintained the provisions properly.

Article of Charge - 6

That the Government Servant failed to take steps for proper maintenance of the hostel i.e., the Medical Officer has not been visiting the Hostel since 03.08.2019 till the date of Surprise Check i.e. till 23.12.2019.

(Conted..6)

Facts and Evidence:-

On the date of surprise check i.e. on 23.12.2019, on perusal of the **Medical checkup register:-** It is consisting of 90 pages excluding covers and it was written up to 02-08-2019. The Medical officer has not been visiting the Hostel since 03-08-2019 to till the date of Surprise Check i.e., 23-12-2019. In this regard the Govt. Servant has not given any reasonable explanation.

As per the G.O.M.S.No. 54, SW (EDN.1) Department, Dated: 24.05.2014, in 2 (14) Health of boarders: a. They should arrange medical checkup of the boarders with the help of P.H.C. Doctors every month and maintain boarder's health card. Prompt action should be taken whenever boarders fall sick to take them to the nearest Government Hospital/Qualified Doctor. It clearly shows that the Government Servant has not arranged medical checkup of boarders.

Article of Charge - 7

The Government Servant allowed 44 boarders outside the hostel without permission letters/leave letters either from the boarders or from their parents.

Facts and Evidence:-

On the date of surprise check i.e. on 23. 12.2019, while the proceedings were going on at about 08.30 AM some Girls attended before the Govt. Servant and the Govt. Servant told to the inspector that they were the Boarders of Hostel and she permitted them to go to their houses since their houses are situated in Gandepalli Village. The Inspector ascertained their names and address and the details are as follows.

Sl. No.	Class	No. of boarders came from the outside from 7AM to 8 AM
1	3rd Class	04
2	4th Class	04
3	5th Class	05
4	6th Class	11
5	7th Class	07
6	8th Class	11
7	9th Class	02
	Total	44

It clearly shows that the Government Servant allowed 44 boarders outside the hostel without permission letters/leave letters either from the boarders or from their parents.

Thus the Government Servant Smt. T.Venkateswarmma, Hostel Welfare Officer, Grade-II, Govt. Social Welfare Girls Hostel, Gandepalli Village, Kanchikacherla Mandal, Krishna District by the above mentioned acts (above 7 articles) of her, She has exhibited lack of integrity, devotion to duty and shown conduct unbecoming of a Government Servant and thereby contravened Rules 3 (1) and (2) of A.P. Civil Services (Conduct) Rules, 1964.

Thus the Government Servant rendered herself liable for Departmental Action for Major Penalty.

M. M. NAYAK
SECRETARY TO GOVERNMENT

//FORWARDED :: BY ORDER//

SECTION OFFICER

ANNEXURE- III

LIST OF DOCUMENTS BY WHICH ARTICLES OF CHARGES WERE FRAMED AGAINST SMT. THOTA VENKATESWARAMMA, HOSTEL WELFARE OFFICER GRADE-II, GOVT. SOCIAL WELFARE GIRLS HOSTEL, GANDEPALLI (V), KANCHIKACHERLA (M), KRISHNA DISTRICT.

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1) Mediators Report dated 23-12-2019 drafted at Social Welfare Girls Hostel, Gandepalli Village, Kanchikacherla Mandal. Krishna District.
2) Biometric attendance report on 22.12.2019 issued by Smt. T.Venkateswaramma, Hostel Welfare Officer, S.W. Girls Hostel, Gandepalli.
3) Reply Letter in Rc.No. B1/20/2020, dated: 07.01.2020 of Sri P.S.A.Prasad, M.A., L.L.M., Joint Director of Social Welfare, Krishna, Machilipatnam regarding 1) Service particulars of the Govt. Servant, 2) Job chart of the Govt. Servant vide G.O. Ms.No. 54, 3) Diet charges of one boarder vide G.O. Ms.No. 82 and 4) Price list of provisions vide Procgs Rc.No. A2/137/2019-1 Dated:26.06.2019 of the Joint Collector, Krishna.
4) Statement of Kum. Kanakaraju Jyothi D/o Suresh, 10 years, C/SC-Madiga, 3rd Class, Govt. SW Girls Hostel, Gandepalli Village R/o Patimpadu Village, Chandarlapadu Mandal, Krishna District. (Boarder)
5) Statement of Kum. Mutukuri Thrisha D/o Mark, 10 years, C/SC-Madiga, 4th Class, Govt. SW Girls Hostel, Gandepalli Village R/o ambaru Pet Village, Nadigama Mandal, Krishna District. (Boarder).
6) Statement of Kum. Markapudi Mythri D/o Koteswara Rao, 10 years, C/SC Madiga, 5th Class, Govt. SW Girls Hostel, Gandepalli Village R/o Takkellapdu Village, Nandigama Village, Krishna District. (Boarder).
7) Statement of Kum. Papatla Ahalya D/o Balakoti 12 years, C/SC-Madiga, 6th Class, Govt. SW Girls Hostel, Gandepalli Village R/o Thotacherla Village, Penuganchiprolu Mandal, Krishna District. (Boarder).
8) Statement of Kum. Garapati Akshaya D/o Raja, 12 years, C/SC-Mala 7th Class, Govt. SW Girls Hostel, Gandepalli Village R/o Vairali Annavaram Village, Veerulapadu Mandal, Krishna District. (Boarder).
9) Statement of Kum. Muppalla Mahi D/o Malliah, 13 years, C/SC-Madiga, 8th Class, Govt. SW Girls Hostel, Gandepalli Village Rio Kothapeta, Kanchikacherla Mandal, Krishna District. (Boarder).
10) Statement of Kum. Velpula Bhumika D/o Swamy, 14 years, C/SC-Madiga, 9th Class, Govt. SW Girls Hostel, Gandepalli Village R/o Takkellapadu Village Nandigama Mandal, Krishna District. (Boarder).
11) Statement of Smt. Ramu Jyothi Kumari W/o Ananda Prasad, 42 Years, Cook, Govt. Social Welfare Girls Hostel, Gandepalli, Kanchikacherla, Krishna District R/o Door No.5-41, Bodada Road, Gandepalli Village, Kanchikacherla Mandal, Krishna District. (Hostel Employee).
12) Statement of Smt. Bandi Jayalakshmi W/o Kurivella Jaya Raju, 47 Years, Kamati Govt. social Welfare Girls Hostel, Gandepalli, Village, Kanchikacherla Mandal R/o Gandepalli Village Opposite to Govt. SW Girls Hostel, Gandepalli Village. (Hostel Employee).
13) Statement of Smt. Talamala Mariyamma W/o Anthony 60 Years, Night watch woman, Govt. SW Girls Hostel, Gandepalli Village, Kanchikacherla Mandal, Krishna District R/o Opp:CSI Churuch, Gandepalli Village, Kanchikacherl Mandal, Krishna District. (Hostel Employee).
14) Statement of Sri Bokka Sudhakar S/o Bokka Eliah, 38 years, Kirana shop, main road, Gandepalli Village, Kanchikacherla Mandal, Krishna District R/o door No.5-2,Ganaepalli Village. (Owner of Kirana shop who supplied the milk packets).
15) Attested Xerox Students Attendance Register 20 19-2020.
16) Attested Xerox Staff Attendance Register 20 19-2020.
17) Attested Xerox Provisions Stock and issue Register 20 19-2020.
18) Attested Xerox Daily Purchase Register.
19) Attested Xerox Item wise distribution Register to Boarders.

(P.T.O)

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20) Attested Xerox Staff movement Register.
21) Attested Xerox Medical checkup register:
22) Attested Xerox Admission Register; 20 19-2020.
23) Attested Xerox Advisory Committee Register.
24) Attested Xerox Parents meeting register:
25) Attested Xerox Students Movement Register.
26) Attested Xerox Superior Officer's visiting Register.

If any documents found to be relevant will be furnished during the enquiry.

M. M. NAYAK
SECRETARY TO GOVERNMENT

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SECTION OFFICER

ANNEXURE -IV

LIST OF WITNESSES BY WHICH ARTICLES OF CHARGE FRAMED AGAINST SMT. THOTA VENKATESWARAMMA, HOSTEL WELFARE OFFICER GRADE-II, GOVT. SOCIAL WELFARE GIRLS HOSTEL, GANDEPALLI (V), KANCHIKACHERLA (M), KRISHNA DISTRICT.

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Sl. No.	Name and address of witness	Gist of the statement
01	Kum. Kanakaraju Jyothi D/o Suresh, 10 years, C/SC-Madiga, 3rd Class, Govt. SW Girls Hostel, Gandepalli Village R/o Patimpadu Village, Chandarlapadu Mandal, Krishna District. (Boarder)	To speaks about the given insufficient Milk and eggs were being served Four times in a week. Further she stated that the HWO insisting them to cut vegetables and cleaning the premises and accordingly they are doing the above works and etc facts.
02.	Kum. Mutukuri Thrisha D/o Mark, 10 years, C/SC-Madiga, 4th Class, Govt. SW Girls Hostel, Gandepalli Village R/o ambaru Pet Village, Nadigama Mandal, Krishna District. (Boarder).	-do-
03.	Kum. Markapudi Mythri D/o Koteswara Rao, 10 years, C/SC-Madiga, 5th Class, Govt. SW Girls Hostel, Gandepalli Village R/o Takkellapdu Village, Nandigama Village, Krishna District. (Boarder).	-do-
04.	Kum. Papatla Ahalya D/o Balakoti 12 years, C/SC-Madiga, 6th Class, Govt. SW Girls Hostel, Gandepalli Village R/o Thotacherla Village, Penuganchiprolu Mandal, Krishna District. (Boarder)	-do-
05.	Kum. Garapati Akshaya D/o Raja, 12 years, C/SC-Mala 7th Class, Govt. SW Girls Hostel, Gandepalli Village R/o Vairali Annavaram Village, Veerulapadu Mandal, Krishna District. (Boarder)	-do-
06.	Kum. Muppalla Mahi D/o Malliah, 13 years, C/SC-Madiga, 8th Class, Govt. SW Girls Hostel, Gandepalli Village R/o Kothapeta, Kanchikacherla Mandal, Krishna District. (Boarder)	-do-
07.	Kum. Velpula Bhumika D/o Swamy, 14 years, C/SC-Madiga, 9th Class, Govt. SW Girls Hostel, Gandepalli Village R/o Takkellapadu Village Nandigama Mandal, Krishna District. (Boarder).	-do-
08.	Smt. Ramu Jyothi Kumari W/o Ananda Prasad, 42 Years, Cook, Govt. Social Welfare Girls Hostel, Gandepalli, Karichikacherla, Krishna District R/o Door No.5-41, Bodada Road, Gandepalli Village, Kanchikacherla Mandal, Krishna District. (Hostel Employee).	To speaks about the Govt. Servant was gives Eggs Four times in week and etc facts.

(P.T.O)

09.	Smt. Bandi Jayalakshmi W/o Kurivella Jaya Raju, 47 Years, Kamati Govt. social Welfare Girls Hostel, Gandepalli, Village, Kanchikacherla Mandal R/o Gandepalli Village Opposite to Govt. SW Girls Hostel, Gandepalli Village. (Hostel Employee).	**-do-**
10.	Smt. Talamala Mariyamma W/o Anthony 60 Years, Night watch woman, Govt. SW Girls Hostel, Gandepalli Village, Kanchikacherla Mandal, Krishna District R/o Opp:CSI Churuch, Gandepalli Village, Kanchikacherla Mandal, Krishna District. (Hostel Employee).	**-do-**
11.	Sri Bokka Sudhakar S/o Bokka Eliah, 38 years, Kirana shop, main road, Gandepalli Village, Kanchikacherla Mandal, Krishna District R/o door No.5-2,Gandepalli Village (Milk Supplier)	To speaks about the he has been serving Milk to Govt. Social Welfare Girls Hostel, Gandepalli since 1st November, 2019, supplies 5 liters of Milk every day to the Hostel @ 54/- per liter and the HWO Smt.Venkateswaramma paid amount of Rs.8,500/- for the month of November, 2019 and etc., facts.
12.	Sri P.S.A.Prasad, M.A., L.L.M., Joint Director of Social Welfare, Krishna, Machilipatnam.	To speaks about the given Service particulars of the Govt. Servant, Job chart of the HWO, Diet charge of boarders etc facts.
13.	Sri Gugulothu Lakapathi S/o Paparao, 32 Years, Horticulture Officer, Kankipadu, Krishna District O/o Asst. Director of Horticulture, Near Durga Mahal, Patamata, Vijayawada **(Mediator-I).**	He is one of the Mediators and speaks about mediators' presence during the surprise check acting as mediators, drafting mediators report, seized concerned registers and etc., facts.
14.	Sri Bhupathi Koteswara Rao S/o Bhupathi Lakshmaiah, 35 Years, Jr. assistant O/o Asst. Director of Horticulture, Near Durga Mahal, Patamata, Vijayawada R/o Door No.4 1-18-39, Tjrumala Rao Street, Krishnalanka, Vijayawada **(Mediator-II)**	He is one of the Mediators and speaks about mediators' presence during the surprise check acting as mediators, drafting mediators report, seized concerned registers and etc., facts.
15.	Sri K.Venkateswarlu, The then Inspector of Police, A.C.B, Vijayawada Range, Vijayawada:	He speaks about conducting of surprise check in presence of Mediators, seized concerned registers. Submission of his detailed report and etc., facts
16.	Sri A.V.Siva Kumar, Inspector-II, A.C.B., Vijayawada Range, Vijayawada	He speaks about the preparation of DACs and etc., facts.

If any witness found to be relevant will be produced during the enquiry.

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SECRETARY TO GOVERNMENT

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